

UNITED STATES DISTRICT COURT
FOR THE
EASTERN DISTRICT OF CALIFORNIA



ELECTRONIC CASE FILE SYSTEM
(ECF)
REGISTRATION

**BEGINNING JANUARY 3, 2005 ALL CASE FILES IN THE EASTERN DISTRICT WILL BE
MAINTAINED IN ELECTRONIC FORMAT. ALL ATTORNEYS ADMITTED TO PRACTICE
BEFORE THE COURT MUST COMPLETE AND RETURN THIS REGISTRATION.**

ATTORNEY INFORMATION

ATTORNEY NAME*: _____
(First) (Middle) (Last)

CA STATE BAR #*: _____

FIRM NAME*: _____

ADDRESS*: _____

CITY*: _____

STATE*: _____ **ZIP CODE*:** _____

VOICE PHONE*: _____ () _____

FAX PHONE: _____ () _____

INTERNET E-MAIL*: _____

ADDITIONAL E-MAIL: _____

*** REQUIRED FIELDS**

ECF REGISTRATION AND CONSENT TO ELECTRONIC SERVICE

Beginning January 3, 2005, all cases filed and pending in the Eastern District of California will be subject to electronic filing, service (ECF) and electronic case storage procedures (CM). This form shall be used to register for accounts on the Court's Electronic Case File (ECF) system which permits electronic filing.

By submitting this registration form, the undersigned understands:

1. Registration herein is for ECF use only in cases proceeding in the U.S. District Court for the Eastern District of California.

2. Each attorney who is a member of the Eastern District bar must complete and sign an Attorney Registration Form. An attorney's password issued by the court combined with the attorney's identification (login), serves as and constitutes the attorney signature. Therefore, an attorney/participant must protect and secure the password issued by the court. If there is any reason to suspect the password has been compromised in any way, such as resignation or reassignment of the person with authority to use the password, it is the duty and responsibility of the attorney/participant to immediately notify the court. The court will immediately delete the password from the electronic filing system and issue a new password.

3. Unless an attorney expressly declines to consent (see below) registration as a Filing User constitutes: (1) consent to receive service electronically and waiver of the right to receive service by first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D); (2) consent to electronic service and waiver of the right to service by personal service or first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D). **Note: Service of Summons and Complaint pursuant to Federal Rule of Civil Procedure 4 are not encompassed by electronic service.** Waiver of service and notice by first class mail applies to notice of the entry of an order or judgment. Service by electronic means is complete upon transmission of the Notice of Electronic Filing.

4. A user accesses court information via the court's Internet site or through the Public Access to Court Electronic Records ("PACER") Service Center. **PACER involves a separate, free registration.** Although the court manages the procedures for electronic filing, all electronic public access to case file documents occurs through PACER. A PACER login is required, in addition to, the password issued by the court. To register for PACER, a user must complete the online form or submit a registration form, available on the PACER website (<http://pacer.psc.uscourts.gov>).

5. By this registration, the undersigned understands that the specific procedures which control electronic filing can be found initially, as "CM/ECF Final Procedures," and later in the Local Rules and CM/ECF User's Manual, all of which can be accessed on the Court's website. Please periodically access these Procedures, Rules and Manual in order to understand electronic filing requirements, and any changes which may be later implemented. Serious and/or sustained failure to abide by those procedures may result in a termination of electronic filing privileges which are a prerequisite to Eastern District bar membership.

Date: _____ Signature: _____

Notice Regarding Non-Consent to Electronic Service. An attorney may expressly forego consenting to service and receipt of filed documents by electronic service pursuant to Federal Rule of Civil Procedure 5(b)(2)(D). This decision not to consent must be by separate document in writing addressed to the Office of the Clerk. Parties not consenting to electronic service must serve by the other methods specified in Rule 5.

The court strongly urges that all attorneys consent to serve and receive service of filed documents by means of electronic service. There is no significant downside to such consent and universal participation in electronic service will benefit all concerned. **Failure to consent to electronic service does not relieve attorneys of the obligation to file documents electronically when required to do so or otherwise abide by CM/ECF procedures.**